



**PLEASE RETURN THIS COMPLETED FORM  
TO THE STEVENSON BAND ROOM (G-126)**

As a prospective volunteer of the Utica Community Schools, I understand that it is the school district's policy to secure Conviction Criminal History information as part of their screening process using the information provided below:

**PLEASE PRINT CLEARLY**  
**(All requested information must be completed)**

**School Year**  
**2023/2024**

NAME: \_\_\_\_\_

LAST (*as shown on your license*)

FIRST

Middle Initial

Maiden Name/Names Previously Used: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Other Phone: \_\_\_\_\_

Birthdate: \_\_\_\_\_ Race: \_\_\_\_\_ Gender: \_\_\_\_\_

MICHIGAN Driver's License No: \_\_\_\_\_ (State ID not accepted)

School Name \_\_\_\_\_

Student(s) Name: \_\_\_\_\_ Student(s) Grade: \_\_\_\_\_

Volunteer For: **Mr. Sekich / STEVENSON HS BAND / July 2023 – June 2024**  
(List teacher, activity, specific fieldtrip and date attending)

Please submit 2 weeks prior to activity for processing by UCS

**Be advised, if you have been convicted of a FELONY, volunteer activity will be restricted.**

Have you ever been convicted of a felony? \_\_\_\_\_ Yes \_\_\_\_\_ No

Are there any felony charges currently pending against you? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, please explain the nature of conviction and date of conviction: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I understand that the above information is required by the Central Record Division of the Michigan State Police in Lansing, Michigan. I authorize Utica Community Schools to utilize the above information for the sole purpose of obtaining a conviction only criminal history file search.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Updated 6/17/2023